

National Information Assurance Corporation

"A SBA Certified 8(a) SDB & a CVE Verified Service-Disabled Veteran-Owned Small Business"

Insight into the National Industrial Security Program (NISP)



26th Annual Government Small Business Conference May 1, 2013



How to obtain your FCL from the Government

- THE BENEFITS
- THE PROCESS
- POINTS OF CONTACT
- Q&A
- WHERE TO ADDITIONAL GET HELP



NIACORP's Security Services Division (SSD) can help you navigate through the NISP Process, help you obtain your company's FCL, personnel clearances, and be your FSO at a minimum cost.





- **CLEARED FACILITIES CAN:**
 - REVIEW CLASSIFIED PROPOSALS. THIS PRIVILEGE CAN HELP YOUR SMALL BUSINESS SEE IF YOU CAN BID & DO THE WORK
 - ATTEND CLASSIFIED SYMPOSIUMS AND BRIEFING TO FIND OUT WHAT THE CLASSIFIED CONTRACTUAL REQUIREMENTS NEEDS ARE
 - SMALL BUSINESS CAN HAVE CLEARED EMPLOYEES UNDER THEIR OWN CAGE CODE, HENCE INCREASE PERSONNEL AND GROW THE COMPANY
 - PRIME CONTRACTORS REQUIRE YOUR SMALL BUSINESS TO HOLD YOUR PERSONNEL CLEARANCES FOR MAJOR SUB-CONTRACT AND TO FLOW DOWN THE REQUIRED DD254 (SECURITY AUTH. DOC)



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- **GET A SPONSORSHIP LETTER**
 - Sample can be obtained from DSS site
- **DD254**
 - May be issued directly from the Government or flowed down from a Prime Contractor
- **APPLY TO DSS (Defense Security Service)**
 - Send DD254 & Sponsorship Letter to DISCO
 - This establishes a need for your clearance
 - The DD254 lists the level and access of clearance
 - DSS Visits Facility for Preparation of DD 441/Contract/, SF328 Foreign Control and Interest Statement



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- Complete a **CONTRACT** between you and the government
 - DSS Visit: Preparation of DD 441/Contract documents
 - SF328 Foreign Control and Interest Statement (FOCI)
 - Complete an online FOCI assessment
- DSS creates an account so you can access (eFOCI)
 - Done on the E-FCL Clearance System
 - This requires the upload of your company information (articles of incorporation, stock certificates, by-laws, etc.)
- Prepare **Key Management List (KMP) List**
 - Folks in the Board of Director – Exec Committee
 - The FSO, JPAS, and Computer Security Mgt Personnel



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- **FSO Duties & Responsibilities**
 - Overall Facilities Responsibility/Inspections
 - Reports Directly to Exec Management
 - Develops Security Briefings & Internal Investigations
 - Performs Annual and Semi-Annual Inspections
 - Manages Personnel Security via JPAS
 - Manages visit requests
- **SUBMITTING THE SAR (system access request) for JPAS (Joint Personnel Adjudication) access.**
 - This is the system for maintaining personnel clearances, giving access, and managing visit requests
 - Training is available through commercial sources



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- **APPLYING FOR PERSONNEL CLEARANCES**
 - Using E-QIP, submit your personal information to begin your investigation (someone with JPAS access will need to initiate the investigation and then review and submit to OPM)
 - An Interim Clearance can be issued within days, prior to the investigation
- Self Inspection Responsibility and Techniques
- Safeguarding Procedures
- COMSEC Management



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- DSS – www.dss.mil Local Field Office (813) 416-9485
- Florida Industrial Security Working Group-
<http://fiswg.research.ucf.edu/>
- E-QIP Site: www.opm.gov/e-qip/
- Help with the Process: Mr. Jim White (813) 390-0135
NIACORP Support jim.white@niacorp.com



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Q&A



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